Item: 22

Title: Board work programme report

Gweithredu / Action required	For information.
Amseru / Timing	Routine reporting
Argymhelliad / Recommendation	The Board is asked to note this report for information.
Risg / Risk	If the Board does not agree a work programme and keep it up to date, there is a risk that the Board will not continue to develop. There is also a risk that the Board's operation and decision-making will not align with good governance practice. This could mean we do not meet required statutory requirements, our Standing Orders, and the priorities of the Llais Annual Plan.
Cyllid / Finance	There are no direct financial implications for this report.
Amcan Cynllun Corfforaethol / Corporate Plan Objective	This report relates particularly to our priority 5 - to grow and improve as an organisation and be a trusted organisation that is valued by everyone. Good governance arrangements will be important enablers for the successful operation and delivery for all aspects of the work of Llais and therefore, achieving all key objectives.
Ecwiti, Amrywiaeth a Chynhwysiant / Equity, Diversity & Inclusion	The are no direct implications for the equity, diversity, and inclusion approaches of Llais.
Cyfathrebu / Communications	Please tick one of the following boxes if this activity will have an impact on: **Internal:** our people ☒

	External: our customers/partners/stakeholders ☒ **External:** our organisation's reputation ☒
Cymeradwyaeth / Approval/Clearance	Chief Executive
Trafodaethau/ Penderfyniadau Blaenorol / Previous discussions/decisions	The Board has had in place a rolling work programme since its establishment, which has been regularly reviewed and updated. This work programme also incorporates development areas and actions as agreed outputs from the previous Board effectiveness reviews.
Awdur/ Cyflwyno / Author/presenting	Richard Bevan, Corporate Director of Governance and Board Secretary
Dyddiad / Date	7 October 2026

Argymhellion/ Recommendations

The Board is asked to note this report for information. The Board will note from the attached forward work programme, that the meeting dates for 2026/2027 and 2027/2028 have been identified, but details of the programme has not been fully completed.

All elements are yet to be finalised, as in the Annual Plan for 2026/2027 there were proposals affecting future Board meetings through board member involvement in community-based engagement activities across Wales, as well as other activities, such as round table and town hall style events.

It has now been agreed that Board will meet formally 4 times a year in line with the requirement of our Standing Orders rather than the current 6 times a year. A schedule of 4 town hall events, 2 round table events and national/local events will be outlined in a fuller programme, and further details would be confirmed as soon as possible.

Amended diary invitations for the 4 in-public Board meetings for the remainder of 2026/2027 and 2027/2028 have been sent out, however, we have also retained the monthly Board meeting slots, to use these for Board development/ briefing sessions and other engagement opportunities, such as the planned town hall and round table events.

The committee meetings schedule will be continually reviewed to make sure that this also fits with the new programme of Board and committee meetings for assurance reporting and will be confirmed following further work with the Chair of each committee and the Executive Team.

Once the way forward has been confirmed, the programme of future meetings and their respective work programmes and potential agenda will be finalised and approval sought.

Review work underway: The Chairs of Llais's committees alongside the Corporate Director of People and Resources and the Corporate Director of Governance/Board Secretary recently met to discuss cross committee assurance and the planning and coverage of business between the 2 Llais committees going forward. Further work is being undertaken as a result and there will potentially be an impact on the work programme and the co-ordination of organisational wide business including the Board work programme.

Therefore, further work will be undertaken across committees and linking to the Board work programme over coming weeks. This will also include reviewing further delegation from the Board regarding approval of policies at committee and Executive Team level, which will impact on the work programme and terms of reference for each committee and the work programme for the Board. This will be worked on through the Executive Team and committees and proposals brought back to the Board.

In the meantime, the developing work programme attached at Appendix 1 is provided for information.