

Item: 17

Title: Ratification of Chair's Action

Gweithredu / Action required	For ratification by the Board
Amseru / Timing	Routine
Argymhelliad / Recommendation	The Board is asked to ratify this report on the approval of Chair's Action since the last meeting.
Risg / Risk	If the Board does not ratify this report, this will risk Llais operating or making decisions that do not meet its required statutory requirements and its own Standing Orders.
Cyllid / Finance	There are no direct financial implications of the ratification of this report. However, there are financial commitments with each of the Chair's Action decisions.
Amcan Cynllun Corfforaethol / Corporate Plan Objective	<p>This report relates Objective 5 - particularly to our priority to grow and improve as an organisation and be a trusted organisation that is valued by everyone.</p> <p>Good governance arrangements will be important enablers for the successful operation and delivery for all aspects of the work of Llais and therefore, achieving all key objectives.</p>
Ecwiti, Amrywiaeth a Chynhwysiant / Equity, Diversity & Inclusion	The are no direct implications for the equity, diversity and inclusion approaches of Llais.
Cyfathrebu / Communications	<p>Please tick one of the following boxes if this activity will have an impact on:</p> <p>Internal: our people <input checked="" type="checkbox"/></p> <p>External: our customers/partners/stakeholders <input checked="" type="checkbox"/></p> <p>External: our organisation's reputation <input checked="" type="checkbox"/></p>
Cymeradwyaeth / Approval/Clearance	Chief Executive

Trafodaethau/ Penderfyniadau Blaenorol / Previous discussions/decisions	<p>The Board has previously ratified Chair's Actions under the provisions of Llais's Standing Orders. Chair's Actions are only used for urgent decisions between meetings when it is not necessary to call an additional meeting.</p>
Awdur/ Cyflwyno / Author/presenting	<p>Richard Bevan, Corporate Director of Governance and Board Secretary</p>
Dyddiad / Date	<p>12 March 2025</p>
Cefndir / Background	
<p>This report is presented for compliance and assurance purposes to ensure Llais fulfils the requirements of its Standing Orders in respect of documents agreed under Chair's Action provision on Llais Standing Orders. Chair's Action can be used to approve urgent matters that would normally require Board approval but does not require calling an additional meeting.</p> <p>Chair's Action asks the Chair to approve an action, advised by the Corporate Director of Governance/Board Secretary subject to the decision being supported by the Chief Executive and 3 non-executive members. It is confirmed that these arrangements were followed for each of the 3 Chair's Actions outlined below, which have been approved in recent months.</p> <p>The overview of the approvals have not been provided in detail or financial values added to the information, as all 3 approvals are subject to commercial in confidence provisions.</p> <p>Approval 1: 28 January 2026 – Extension of the Centreprise IT contracts until 30 November 2026.</p> <p>Approval 2: 16 February 2026 – Purchase of 135 Llais owned lap-tops from Probrand.</p> <p>Approval 3: Approval of a contract award for a new Llais website following a tender exercise for CivicUK.</p>	
Manylion / Detail	
<p>The Board is asked to note and ratify the use of Chair's Action provisions.</p>	