

## Llais Public Board Meeting

Wednesday 25 March 2025

09:30am – 16:00pm

Venue: Llais Office, Baglan Bay Innovation Centre, SA12 7BX / Zoom

### AGENDA

Open meeting – preliminary matters/standing items				
1	Welcome, introductions and apologies	Oral	Chair	9:30
2	Declarations of interests	Oral	Chair	9:35
3	Report from the Chair	Oral	Chair	09:40
4	Report from the Chief Executive	Attachment	Strategic Director of Organisational Strategy and Engagement	09:55
5	Spotlight on our activities and valuing people’s stories: The Health and Social Care “We Want”	Attachment	Strategic Director of Organisational Strategy and Engagement	10:05
6	Health and Social Care Services in Neath, Port Talbot and Swansea	Presentation	Regional Director – Neath, Port Talbot and Swansea	10:40
Comfort Break – 11:15				
Performance, service and planning matters				
7	Performance against our annual plan Quarter 3	Attachment	Strategic Director of	11:30

			Organisational Strategy and Engagement	
8	Annual Plan 2026/2027 for approval	Attachment	Strategic Director of Organisational Strategy and Engagement	11:45
<b>Lunch – 12:00 (30 minutes)</b>				
<b>Finance and budget matters</b>				
9	Approval of 2026/2027 budget and medium-term financial plan	Attachment	Director of Finance	12:30
<b>Workforce, learning and development matters</b>				
10	People update report	Attachment	Director of People and Organisational Development	12:45
11	People Policies for approval  a. Dress code policy b. Maternity, Paternity, Adoption and Surrogacy Policy	Attachment	Director of People and Organisational Development	13:00
12	Annual Equality Reporting:  • Annual Equality Monitoring Report 2025-2026 • Gender Pay Gap report	Attachment	Head of Equity, Diversity, Inclusion & Wellbeing	13:15
<b>Governance and assurance matters</b>				
13	Corporate risk report	Attachment	Corporate Director of Governance/ Board Secretary	14:05

14	Annual review of Governance documentation:  <ul style="list-style-type: none"> <li>a. Proposed amended Standing Financial Instructions</li> <li>b. Reviewed Standing Orders</li> </ul>	Attachment	Corporate Director of Governance/ Board Secretary / Director of Finance	14:20
15	Minutes of the last meetings: <ul style="list-style-type: none"> <li>• 19 November 2025</li> </ul>	Attachment	Chair	14:35
16	Action log and to discuss any matters arising from the minutes	Attachment	Corporate Director of Governance / Board Secretary	14:45
17	Additional Governance reporting: <ul style="list-style-type: none"> <li>• Chair's actions for ratification</li> </ul>	Attachment	Corporate Director of Governance / Board Secretary	14:55
18	Reports from Board committees: <ul style="list-style-type: none"> <li>• Audit and Risk Assurance Committee – 10 December 2025 and 04 March 2026</li> <li>• Workforce, Remuneration and Terms of Service Committee – 12 March 2026</li> </ul>	Attachment          Verbal	Chair of Committees	15:05
19	Questions from the public	Oral	Chair	15:20
20	Any other business	Oral	Chair	15:30
21	Board schedule and forward work programme	Attachment	Corporate Director of Governance /	15:40

			Board Secretary	
<b>For information</b>				
22	a. Scheme of Delegation b. Workforce, Remuneration and Terms of Service Committee minutes – 29 October 2025	Attachment	Corporate Director of Governance / Board Secretary	15:50
23	Date of the next meeting – 20 May 2025	Oral	Chair	16:00
<b>Meeting closes 16:00</b>				