

Draft Minutes: 23-07 (22 November 2023)

Members:

Medwin Hughes	Chair
Grace Quantock	Deputy Chair
Bamidele Adenipekum	Non-Executive
Jack Evershed	Non-Executive
Barbara Harrington	Non-Executive
Karen Lewis	Non-Executive
Jason Smith	Non-Executive
Alyson Thomas	Chief Executive (CE)

Attendees:

Ben Eaton	Strategic Director of Organisational Strategy and Engagement
Alun Lloyd	Financial Governance Lead
Ceri Sullivan	Interim Head of Governance and Board Secretary
Sharon Walters	Business Manager

Welcome and introductions, declarations of interest and apologies

- 1.1 The Chair welcomed everyone to the meeting. The chair noted that this was an extraordinary meeting being held to formally adopt the Annual Report and Accounts 2022/23.
- 1.2 Apologies were received from Rajan Madhok, Mwoyo Makuto and Angela Mutlow.
- 1.3 There were no conflicts of interest raised in relation to the items for discussion.

Annual Report & Accounts 2022/2023

- 2.1 The Annual Report and Accounts for 2022-23 was presented to the Board. It was noted that there had been some challenges developing the document which related to the unique circumstances of it being for the establishment period of Llais.

2.2 The document had been scrutinised at the Audit and Risk Assurance Committee meeting earlier that week and Committee members:

- noted the contents of this report
- noted the Audit Wales Audit of Accounts Report (including ISA 260)
- noted the contents of the Annual Report & Accounts 2022/23
- endorsed the submission of the Annual Report & Accounts 2022/23 to Llais Board .

2.3 The Committee put forward the following recommendations for the Llais Board:

- to formally adopt the Annual Report & Accounts 2022/23
- to endorse signing of Annual Report & Accounts 2022/23 in line with formal advice received from Welsh Government:
 - Chris Jones & Alyson Thomas to sign Performance Report (page 6)
 - Chris Jones to sign Statement of Accounting Officer's Responsibilities (page 13)
 - Chris Jones & Alyson Thomas to sign the Governance Statement (page 17)
 - Alyson Thomas to sign the Statement of Financial Position (page 29)
 - Alyson Thomas & Medwin Hughes to sign the Letter of Representation.

2.4 The Board agreed the Audit and Risk Committee recommendations.

D23-07-01: The Board agreed to formally adopt the Annual Report and Accounts 2022/23 and endorse the signing of the Annual Report and Accounts 2022/23.

Any other business

3.1 No other business was raised.

Questions from the public

4.1 The Chair noted that no questions had been received from members of the public in advance of the meeting.

4.2 The meeting closed.

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