

Item: 2

Title: Board Actions and Decision

Date	Action Ref	Action	Owner	Target Completion date	Status
05.10.22	A22-01-09	Further work be done to consider a standalone VPD.	Llais	27.03.2024	Open: To be considered as part of the review of NWSSP services
06.10.22	A22-01-12	Contact WLC office about their experience with Cyber security attack.	Ceri Sullivan	27.09.2023	Open: we have requested a session
06.10.22	A22-01-21	Draft narrative about the general direction the Llais would like to go in in relation to location. This would be shared with the Minister and our people for comment.	Medwin Hughes / Alyson Thomas	24.01.2023	Open: Awaiting information on WG developing policy position for public sector bodies
31.01.23	A23-01-11	Remove section related to complaints about CHCs from the complaints procedure in April 2024.	Ceri Sullivan	24.04.2024	Open: this will remain an open action until after 12 month of operations
27.02.23	A23-02-07	Create a glossary for staff of all terms and acronyms that would be regularly used.	Llais	01.12.2023	Open

22.03.23	A23-03-08	Identify themes from consultation responses and share with Board.	Anthony Jordan	26.05.2023	Closed: this formed part of the consultation outcome document – this was previously shared with Board
22.03.23	A23-03-09	Work with local authorities and NHS bodies to further develop the cooperation arrangements document.	Llais Regional Directors	24.01.2023	Open: discussions are progressing at a regional level. Good relationships are being formed – further updates will be provided
22.03.23	A23-03-12	Share reasoning behind length of retention period for immigration information about staff following termination of contracts.	Llais	31.05.2023	Closed: This was emailed to the Board
22.03.23	A23-03-13	Head of IT and Infrastructure to review security policy within the first 3 months of operations.	Head of IT&I	31.07.2023	Open: work has begun to review
26.07.23	A23-05-01	Update the declaration of interest register for Jason Smith.	Ceri Sullivan	25.10.2023	Closed
26.07.23	A23-05-02	The Board noted the expected timeline with the establishment of the Llais IT systems and asked that this was kept under review.	Angela Mutlow	24.01.2023	Open: the establishment of IT systems is regularly reviewed

26.07.23	A23-05-03	Provide update to the Board on progress with appointing and supporting volunteers	Katie Blackburn	24.01.2023	Open: team are meeting on a bi-weekly basis to discuss and review.
26.07.23	A23-05-04	Share Accounting Officer designation letter with the Board and publish on the Llais website.	Ben Eaton	25.10.2023	Closed: This was shared and has been published.
26.07.23	A23-05-05	Present item to the Board on proposed key performance indicators for the 2023-2024 annual plan at its October meeting.	Ben Eaton	24.01.2023	Open: KPI's haven't yet been developed
26.07.23	A23-05-06	Produce summary and easy read version of the 'Our first 100 days' report for publication.	Ben Eaton	24.01.2023	Open: due to resource pressure this hasn't be completed but positive feedback has been received on full document
26.07.23	A23-05-07	Appoint 2 independent members to the committee with financial and legal expertise.	Ceri Sullivan	20.12.2023	Open: role specification has been developed and will be published late October
26.07.23	A23-05-08	The North Wales Regional Director to provide a more detailed briefing on vascular services in North Wales to enable Llais to determine next steps.	Geoff Ryall-Harvey	25.10.23	Open: a further update will be provided by the Chief Executive in October



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Date	Decision Ref	Decision	Review Date
26.07.23	D23-05-01	The Board agreed the 'Our first 100 days' report for publication and distribution.	N/A
26.07.23	D23-05-02	The Board noted and formally approved the draft Financial Plan 2023-2024.	N/A